

A G E N D A

Regulatory Sub Committee

Date: **Wednesday, 3rd September, 2008**

Time: **10.00 a.m.**

Place: **The Council Chamber, Town Hall, St
Owen's Street, Hereford.**

Notes: Please note the **time, date** and **venue** of the
meeting.

For any further information please contact:

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01432 261885 Fax: 01432 260286
E-mail: rclarke@herefordshire.gov.uk*

Herefordshire Council

AGENDA

for the Meeting of the Regulatory Sub Committee

To: Councillors SPA Daniels, JW Hope MBE and P Jones CBE

Pages

1. ELECTION OF CHAIRMAN

To elect a Chairman for the hearing.

2. APOLOGIES FOR ABSENCE

To receive apologies for absence.

3. NAMED SUBSTITUTES (IF ANY)

To receive details any details of Members nominated to attend the meeting in place of a Member of the Committee.

4. DECLARATIONS OF INTEREST

To receive any declarations of interest by Members in respect of items on the Agenda.

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is and leave the meeting room.

5. APPLICATION FOR A VARIATION TO THE PREMISES LICENCE AT 'BELMONT LODGE GOLD COURSE, RUCKHALL LANE, BELMONT, HEREFORD.'

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To consider an application for a variation of a premises licence in respect of Belmont Lodge Golf Course and Marquee, Ruckhall Lane, Belmont, Hereford.

The Public's Rights to Information and Attendance at Meetings

YOU HAVE A RIGHT TO: -

- Attend all Council, Cabinet, Committee and Sub-Committee meetings unless the business to be transacted would disclose 'confidential' or 'exempt' information.
- Inspect agenda and public reports at least five clear days before the date of the meeting.
- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public Register stating the names, addresses and wards of all Councillors with details of the membership of Cabinet and of all Committees and Sub-Committees.
- Have a reasonable number of copies of agenda and reports (relating to items to be considered in public) made available to the public attending meetings of the Council, Cabinet, Committees and Sub-Committees.
- Have access to a list specifying those powers on which the Council have delegated decision making to their officers identifying the officers concerned by title.
- Copy any of the documents mentioned above to which you have a right of access, subject to a reasonable charge (20p per sheet subject to a maximum of £5.00 per agenda plus a nominal fee of £1.50 for postage).
- Access to this summary of your rights as members of the public to attend meetings of the Council, Cabinet, Committees and Sub-Committees and to inspect and copy documents.

Please Note:

Agenda and individual reports can be made available in large print. Please contact the officer named on the front cover of this agenda **in advance** of the meeting who will be pleased to deal with your request.

The meeting venue is accessible for visitors in wheelchairs.

A public telephone is available in the reception area.

Public Transport Links

- Public transport access can be gained to Brockington via the service runs approximately every half hour from the 'Hopper' bus station at the Tesco store in Bewell Street (next to the roundabout junction of Blueschool Street / Victoria Street / Edgar Street).
- The nearest bus stop to Brockington is located in Old Eign Hill near to its junction with Hafod Road. The return journey can be made from the same bus stop.

If you have any questions about this agenda, how the Council works or would like more information or wish to exercise your rights to access the information described above, you may do so either by telephoning the officer named on the front cover of this agenda or by visiting in person during office hours (8.45 a.m. - 5.00 p.m. Monday - Thursday and 8.45 a.m. - 4.45 p.m. Friday) at the Council Offices, Brockington, 35 Hafod Road, Hereford.

COUNTY OF HEREFORDSHIRE DISTRICT COUNCIL

BROCKINGTON, 35 HAFOD ROAD, HEREFORD.

FIRE AND EMERGENCY EVACUATION PROCEDURE

In the event of a fire or emergency the alarm bell will ring continuously.

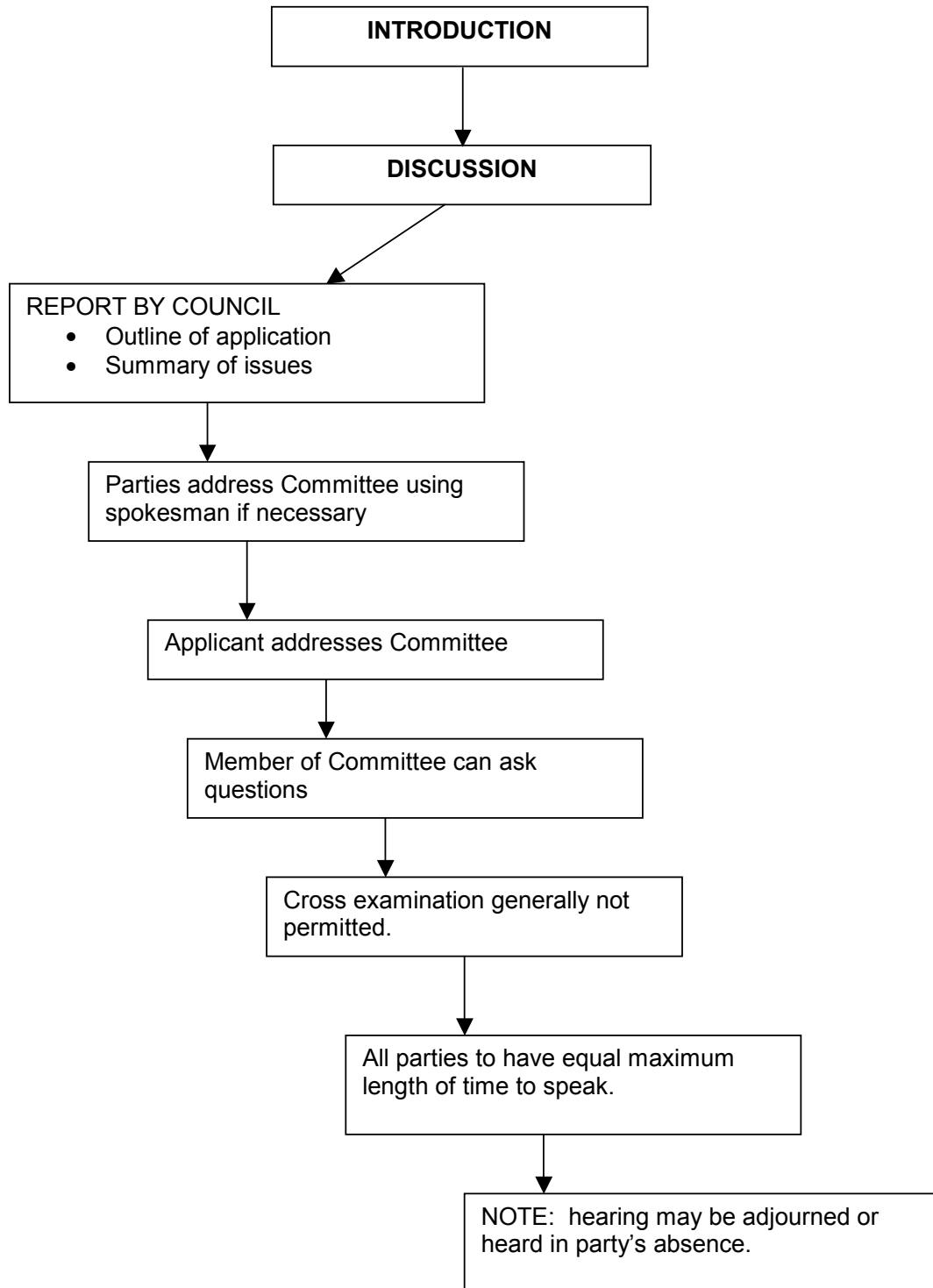
You should vacate the building in an orderly manner through the nearest available fire exit.

You should then proceed to Assembly Point J which is located at the southern entrance to the car park. A check will be undertaken to ensure that those recorded as present have vacated the building following which further instructions will be given.

Please do not allow any items of clothing, etc. to obstruct any of the exits.

Do not delay your vacation of the building by stopping or returning to collect coats or other personal belongings.

LICENCING HEARING FLOW CHART



APPLICATION FOR VARIATION OF A PREMISES LICENCE IN RESPECT OF BELMONT LODGE GOLF COURSE AND MARQUEE- LICENSING ACT 2003

Report for: Head Of Environmental Health And Trading Standards

Wards Affected:

Hereford City

1. Purpose

To consider an application for a variation of a premises licence in respect of Belmont Lodge Golf Course and Marquee, Ruckhall Lane, Belmont, Hereford.

2. Background Information

Applicant	Christopher Tilden Smith	
Type of application: Variation	Date received: 7 July 2008 Date accepted: 8 July 2008	28 Days consultation 5 August 2008

The advertisement for the premise has been seen and approved.

3. Current Licence

The current licence allows: -

Provision of regulated entertainment

1. A performance of live music (Indoors & outdoors)
2. Any playing of recorded music (Indoors & outdoors)
3. A performance of dance (Indoors & outdoors)
4. Other regulated entertainment (Indoors & outdoors)

Provision of entertainment facilities

5. Making music (Indoors & outdoors)
6. Dancing (Indoors & outdoors)
7. Other entertainment facilities (Indoors & outdoors)

Provision of refreshment or alcohol

8. Sale by retail of alcohol (For consumption on the premises)

Further details:

(A performance of live music) Live music will be restricted to indoors only, exceptions to be for weddings i.e. harp/piper/strings or background type

(Any playing of recorded music) Early start (07.00) is to allow for playing of background music in our restaurant

(Dancing) i) Dance floor in bar for special events i.e. christmas/new year parties

ii) Dance floor in marquee (summer weddings)

Description of entertainment (Other regulated entertainment) Karaoke

Description of facilities provided (Other entertainment facilities) Karaoke

The times the licence authorises the carrying out of licensable activities

A performance of live music

Monday-Saturday: 12:00 - 00:00

Sunday: 18:00 - 00:00
Any playing of recorded music
Monday-Sunday: 07:00 - 00:00
A performance of dance
Monday-Thursday: 18:00 - 00:00
Friday-Sunday: 12:00 - 00:00
Other regulated entertainment; Making music; Dancing; Other entertainment facilities
Sunday-Friday: 18:00 - 00:00
Saturday: 12:00 - 00:00
Sale by retail of alcohol
Monday-Sunday: 10:00 - 00:00

Non standard timings:
Dancing; A performance of live music
New Years Eve until 01.00am Indoors only

Seasonal variations: None

The opening hours of the premises
Monday-Sunday: 07:00 - 00:00

Non standard timings: None

Opening hours to service areas whereas hotel rooms etc are open at all hours

4. **Summary of Variation Application**

There is an application to change the licensable activities shown on the premise licence and to vary the hours as follows:-

The opening hours of the premises

Monday-Sunday: 07:00 - 01:00

Non standard timings: None

1. A performance of live music – indoors and out
Monday-Sunday: 12:00 - 01:00
2. Any playing of recorded music – indoors and out
Monday-Sunday: 07:00 - 01:00
3. A performance of dance – indoor and out
Monday-Sunday: 12:00 - 01:00
4. Other regulated entertainment; Making music; Dancing; Other entertainment facilities – indoor and out
Monday-Sunday: 12:00 - 01:00
5. Provision of facilities for making music – indoor and out
Monday-Sunday: 12:00 – 01:00
6. Provision for facilities for dancing – indoor and out
Monday-Sunday: 12:00 – 01:00
7. Provision of facilities for entertainment – indoor and out
Monday-Sunday: 12:00 – 01:00
8. Late Night Refreshment – indoor and out
Monday-Sunday: 12:00 – 01:00
9. Supply of Alcohol – indoor and out

Monday-Sunday: 10:00 – 01:00

10. Sale by retail of alcohol – indoor and out

Monday-Sunday: 10:00 - 00:00

Non standard timings: Summer months only for Marquee April to end October. All year for Belmont Lodge and Golf Club Bar.

5. **Removal of Existing Conditions**

The application details what the applicant is proposing on the application (page 18) but has not specified any conditions to be removed.

6. **Summary of Representations**

Copies of the representations can be found from Environmental Health and Interested parties in the background papers.

West Mercia Police

Have no representation to make in relation to the application.

Environmental Health

The Environmental Health Officer has made representation.

Fire Authority.

The fire authority has no comment to make in relation to the application.

Interested Parties.

The Local Authority has received letters of representation in respect of the application, from interested parties, these are contained within the background papers.

7. **Issues for Clarification**

A condition on the last licence specifies under the heading Prevention of Public Nuisance that “it is our intention not to allow live music in our marquee from 2006 onwards”. As an added measure, we will not be permitting any form of music/performance/dance etc beyond midnight”. The applicant has not requested the removal of this condition.

8. **Committees Responsibility**

The committee is responsible for promoting the four licensing objectives.

In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:

- The steps that are necessary to promote the licensing objectives;
- The representations (including supporting information) presented by all parties;
- The Guidance issued to local authorities under Section 182 of the Licensing Act 2003
- The Herefordshire Council Licensing Policy

9. **Options: -**

It is for the committee to take such steps below as it considers necessary for the promotion of the licensing objectives:

- Grant the licence subject to conditions that are consistent with the operating schedule accompanying the application and the mandatory conditions set out in the Licensing Act 2003.
- Grant the licence subject to modified conditions to that of the operating schedule where the committee considers it necessary for the promotion of the licensing objectives and add mandatory condition set out in the Licensing Act 2003.
- To exclude from the scope of the licence any of the licensable activities to which the application relates.
- To reject the application.
- To reach some other decision.

10. Background Papers

- a. Environmental Health & Trading Standards Comments
- b. Application Form
- c. Location plan
- d. Representations from interested parties.

Background papers are available for inspection in the Council Chamber, Town Hall, St Owen's Street, Hereford, 30 minutes before the start of the hearing.

NOTES**RELEVANT, VEXATIOUS AND FRIVOLOUS REPRESENTATIONS**

9.8. A representation would only be “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessman which argued that his business would be commercially damaged by a new licensed premises would not be relevant. On the other hand, a representation that nuisance caused by the new premises would deter customers from entering the local area and the steps proposed by the applicant to control that nuisance were inadequate would be relevant. There is no requirement for an interested party or responsible authority to produce a recorded history of problems at a premises to support their representations, and in fact this would not be possible for new premises. Further information for interested parties about the process for making representations is available in “Guidance for interested parties: Making representations” which can be found on the DCMS website.

9.9 The “cumulative impact” on the licensing objectives of a concentration of multiple licensed premises may also give rise to a relevant representation when an application for the grant or variation of a premises licence is being considered, but not in relation to an application for review which must relate to an individual premises.

9.10 It is for the licensing authority to determine whether any representation by an interested party is frivolous or vexatious on the basis of what might ordinarily be considered to be vexatious or frivolous. Vexation may arise because of disputes between rival businesses and local knowledge will therefore be invaluable in considering such matters. Frivolous representations would be essentially categorised by a lack of seriousness. An interested party who is aggrieved by a rejection of their representations on these grounds may challenge the authority’s decision by way of judicial review.

9.11. Licensing authorities should not take decisions on whether representations are relevant on the basis of any political judgment. This may be difficult for ward councilors receiving complaints from residents within their own wards. If consideration is not to be delegated, contrary to the recommendation in this Guidance, an assessment should be prepared by officials for consideration by the subcommittee before any decision is taken that necessitates a hearing. Any ward councilor who considers that their own interests are such that they are unable to consider the matter independently should disqualify themselves.

9.12 The Secretary of State recommends that in borderline cases, the benefit of the doubt should be given to the interested party making the representation. The subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it. If it then emerged, for example, that the representation should not be supported, the licensing authority could decide not to take any action in respect of the application.

Licensing Authorities power to exercise substantive discretionary powers.**The British Beer and Pub Association (2) The Association of Licensed Multiple Retailers (3) The British Institute of Inn keeping V Canterbury City Council.**

Contesting the validity of the Licensing policy that asks for certain requirements before the application has been submitted. In the summing up the Judge states; The scheme of the legislation is to leave it to applicants to determine what to include in their applications, subject to the requirements of Section 17 and the Regulations as to the prescribed form and the inclusion of a statement of specified matters in the operating schedule. An applicant who makes the right judgement, so that the application gives rise to no relevant representations, is entitled to the grant of a licence without the imposition of conditions. The licensing authority has no power at all to lay down the contents of an application and has no power to assess an application, or exercise substantive discretionary powers in relation to it, unless there are relevant representations and the decision – making function under section 18 (3) is engaged.